

## WITHDRAWAL DEADLINES FOR STUDENTS

**Deadlines are based on calendar days and begin with the first day of class.  
Deadlines that fall on a weekend or holiday advance to the next college work day.**

<b>Class Length</b>	<b>Deadline for Students to Withdraw with Guaranteed Grade of W</b>	<b>Deadline for Students to Withdraw from a Course (instructor signature req.)</b>	<b>Deadline for Students to Request Complete Withdrawal</b>	<b>Deadline to Change Type of Grading (A-F to P/Z, or P/Z to A-F)</b>	<b>Deadline to Change from Audit Grade to Credit Grade</b>	<b>Deadline to Change from Credit Grade to Audit Grade</b>
<u>One Week or less</u> (1-7 days)	1st Day of Class	1st Day of Class or prior to last Day of Class	1st Day of Class or prior to last Day of Class	1st Day of Class	1st Day of Class	1st Day of Class
<u>Two Weeks</u> (8-14 days)	3rd Calendar Day	6th Calendar Day	6th Calendar Day	1st Day of Class	1st Day of Class	3rd Calendar Day
<u>Three Weeks</u> (15-21 days)	6th Calendar Day	12th Calendar Day	12th Calendar Day	2nd Calendar Day	1st Day of Class	5th Calendar Day
<u>Four Weeks</u> (22-28 days)	9th Calendar Day	17th Calendar Day	17th Calendar Day	3rd Calendar Day	2nd Calendar Day	7th Calendar Day
<u>Five Weeks</u> (29-35 days)	12th Calendar Day	23rd Calendar Day	23rd Calendar Day	4th Calendar Day	2nd Calendar Day	9th Calendar Day
<u>Six Weeks</u> (36-42 days)	14th Calendar Day	29th Calendar Day	29th Calendar Day	5th Calendar Day	3rd Calendar Day	11th Calendar Day
<u>Seven Weeks</u> (43-49 days)	17th Calendar Day	35th Calendar Day	35th Calendar Day	5th Calendar Day	3rd Calendar Day	12th Calendar Day
<u>Eight Weeks</u> (50-56 days)	20th Calendar Day	41st Calendar Day	41st Calendar Day	6th Calendar Day	3rd Calendar Day	15th Calendar Day
<u>Nine Weeks</u> (57-63 days)	23th Calendar Day	46th Calendar Day	46th Calendar Day	7th Calendar Day	4th Calendar Day	17th Calendar Day
<u>Ten Weeks</u> (64-70 days)	26th Calendar Day	52nd Calendar Day	52nd Calendar Day	8th Calendar Day	4th Calendar Day	19th Calendar Day
<u>Eleven Weeks</u> (71-77 days)	29th Calendar Day	58th Calendar Day	58th Calendar Day	9th Calendar Day	5th Calendar Day	21st Calendar Day
<u>Twelve Weeks</u> (78-84 days)	32nd Calendar Day	63rd Calendar Day	63rd Calendar Day	10th Calendar Day	5th Calendar Day	23rd Calendar Day
<u>Thirteen Weeks</u> (85-91 days)	35th Calendar Day	70th Calendar Day	70th Calendar Day	10th Calendar Day	5th Calendar Day	25th Calendar Day
<u>Fourteen Weeks</u> (92-98 days)	38th Calendar Day	76th Calendar Day	76th Calendar Day	11th Calendar Day	6th Calendar Day	27th Calendar Day
<u>Fifteen Weeks</u> (99-105 days)	41st Calendar Day	82nd Calendar Day	82nd Calendar Day	12th Calendar Day	6th Calendar Day	28rd Calendar Day
<u>Sixteen Weeks</u> (106 days +)	End of the 7th Week	Two Wks before Last Class Period	Two Wks before Last Class Period	Within 14 days including 1st Class Period	Within 1st Week of Class	Within 1st Five Weeks