Phoenix College Preparatory Academy (PCPA) is a public charter high school accredited by the North Central Association Commission on Accreditation and School Improvement (NCA CASI), an accreditation division of AdvancED.

Founded in 2003, Phoenix College Preparatory Academy is a unique school, focused on preparing students to be highly competitive in a global job market. As a PCPA student, you are part of two educational worlds: high school and college. Students at our academy attend classes on the beautiful campus of Phoenix College, and in addition to the resources of the high school, students have access to the colleges’ computer labs, libraries and other services and facilities.

PCPA maintains the highest academic standards to ensure students meet all state requirements for a high school diploma. It is also possible that by graduation students can complete several community college courses, with some students simultaneously finishing their associate’s degree.

**Mission Statement**

Through a shared vision, Phoenix College Preparatory Academy, supported by Phoenix College, is committed to creating and sustaining a community where all learners will pursue high standards to succeed in college and career

**Vision**

- Every PCPA student will complete the general high school requirements in order to be admitted to a four year postsecondary institution
- Each student will have the opportunity to earn at least 30 college credits, or complete one year of college credit requirements
- 20% of students will complete their Associate’s degree prior to high school graduation

**Why Attend Our Academy?**

It’s Like Receiving a Private Education For Free...

As a public charter high school, Phoenix College Preparatory Academy adheres to the open enrollment policies prescribed by the Arizona Department of Education. PCPA does not charge tuition for high school classes.

- Individualized instruction from state certified and/or highly qualified teachers in a small class setting
- Obtain your high school diploma
- Access to college resources and facilities, including free tutoring
  - Ability to earn multiple college credits by taking classes at Phoenix College at no cost to you, for qualifying students (average in-state tuition = $86 per credit hour)
General Demographics

- PCPA serves the greater Phoenix Area, with approximately 180 students in grades 9-12
- More than 90% of students qualify for free or reduced lunch
- PCPA is proud to support a diverse campus, and does not discriminate on the basis of religion, race, origin, gender, gender identity, sexual orientation, socioeconomic status or ethnic background
- Graduation rate: 95%
- Over 50% of 2017 graduates simultaneously completed their Associate’s degree prior to graduation

Community Service

Student service hours are required for each grade level to support aspects of civic engagement taught in Social Studies curriculum, as well as provide students with additional experience to be competitive in the postsecondary application process

- Freshmen: 10 hours
- Sophomore: 20 hours
- Junior: 30 hours
- Senior: 40 hours

= 100 hours

Families are also required to complete 10 hours of service per academic year. PCPA offers multiple events and community service opportunities throughout the year for families and students to complete their required hours.

Attendance Policy

Attendance is a critical aspect of learning and a crucial part of success at PCPA. PCPA will maintain a strict policy regarding attendance so that students will be able to take full advantage of the extraordinary opportunity extended to them.

<table>
<thead>
<tr>
<th>Per Semester</th>
<th>Unexcused Absences</th>
<th>No Credit Issued</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Combined Excused &amp; Unexcused Absences</td>
<td>No Credit Issued</td>
</tr>
</tbody>
</table>

- Three (3) unexcused absences within a semester will result in a parent letter and/or phone call from teacher
- Five (5) unexcused absences within a semester will result in an attendance notice indicating that the student is in jeopardy of losing credit from the class for excessive unexcused absences. Parents will also be notified in writing and/or by phone.

Transportation

Students will be issued a monthly Metro Transportation Card. The Metrocard is good on the Light Rail and can be used weekends as well with a reduced fare. Students are responsible to keep track of their card, and will be asked to return their old bus card before being issued a new one.

Grading and Academic Policies

- 90 – 100% = A
- 80 – 89% = B
- 70 – 79% = C
- 69% or below = F

PCPCA does not issue “D”s
HIGH SCHOOL
GRADUATION CREDIT REQUIREMENTS
2015-2016

<table>
<thead>
<tr>
<th>Subject</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>4</td>
</tr>
<tr>
<td>Math</td>
<td>4</td>
</tr>
<tr>
<td>Science</td>
<td>3</td>
</tr>
<tr>
<td>Social Studies</td>
<td>3</td>
</tr>
<tr>
<td>Career Technical Education (CTE)</td>
<td>1</td>
</tr>
<tr>
<td>And/or Fine Art</td>
<td></td>
</tr>
<tr>
<td>Electives</td>
<td>7</td>
</tr>
</tbody>
</table>

- Academic Phoenix College Classes are given Honors ranking; an extra point calculated for college grades
- Courses designated as Pass/Fail do not count toward GPA
- College course credits are only transferrable (at the university level) when students earn a “C” or greater
- A student who receives a D or F in a college or high school class, or is withdrawn from a college class after the drop period may be ineligible for financial aid through the Maricopa Community College District Grant for the following semester and/or for the rest of their academic career at PCPA

**College Credits are transferred to the high school on the following ratio:**

<table>
<thead>
<tr>
<th>College Credit Hours</th>
<th>High School Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>0.22</td>
</tr>
<tr>
<td>2</td>
<td>0.33</td>
</tr>
<tr>
<td>3</td>
<td>0.5</td>
</tr>
<tr>
<td>4</td>
<td>0.66</td>
</tr>
<tr>
<td>5</td>
<td>1.0</td>
</tr>
</tbody>
</table>

**Cohort Classes**

Phoenix College Prep Academy partners with Phoenix College, with our students enrolling directly into college classes on the main campus. Additionally we offer ‘cohort classes’, where professors provide on-campus instruction to our students for the following college courses. The following is a non-exhaustive list of cohort classes that have been offered at PCPA: SPA 101, SPA 102, COM 100, ENH 110, MHL 153, GLG 101, CGU 220, POS 220, CIS 105, CPD 150, MA151, ENG 101, ENG 102, CRE 101, PSY 101