Phoenix College is part of the Maricopa County Community College District. The 2013 Annual Security Report is a three year snapshot of crime reported on campus and is provided to increase awareness of programs that exist to protect your safety and well-being at Phoenix College. Many students also attend other Maricopa Community Colleges and comparable reports are available for those institutions.
Welcome to Phoenix College:

On behalf of the men and women of the Maricopa Community Colleges Department of Public Safety, it is my pleasure to welcome you to Phoenix College.

The Maricopa County Community College District (MCCCD) Department of Public Safety is a law enforcement agency that operates on site, 24 hours a day, 7 days a week, 365 days a year. Public Safety personnel assigned to Phoenix College (PC) are available on campus every day to provide assistance or information, either in person or by phone. The PC Public Safety Office is located at the North East Corner of the Parking Garage, just south of the Hoy Stadium and the phone number is (602) 285-7254. The Department of Public Safety phone number is (480) 784-0900 and the emergency phone number is (480) 784-0911.

The main campus of Phoenix College is located within the City of Phoenix. The MCCCD Department of Public Safety maintains an excellent working relationship with the Phoenix Police Department.

The men and women of the Maricopa Community Colleges Department of Public Safety are dedicated individuals who are committed to making a difference and supporting the educational mission of Phoenix College. If you are the victim of a crime I encourage you to report it, plus any suspicious activity you observe on campus to the MCCCD Department of Public Safety. I am confident that you will find members of Public Safety approachable, knowledgeable and highly professional.

Please take a few minutes to review the following information. I invite you to contact Public Safety if you need further information or simply wish to speak with one of our officers. We are constantly seeking ways to improve the quality of our services and welcome your comments, suggestions, compliments and complaints. Since many of our students also attend other Maricopa Community Colleges I refer you to the District Public Safety website at www.maricopa.edu/safety for links to their Annual Security Reports.

Please feel free to contact me at (602) 285-7255 or by email at douglas.sparks@phoenixcollege.edu

Sincerely,

Doug Sparks, Commander
Department of Public Safety
Phoenix College
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Campus Security Policy and Crime Statistics Report

The 2013 Campus Security Policy and Crime Statistics Report is prepared to inform you of Phoenix College’s campus crime statistics, security policies and steps you can take to enhance your personal safety. Phoenix College and the Department of Public Safety are committed to providing the highest level of professional service to the college community. Phoenix College (PC) is committed to maintaining a safe and secure environment to learn, work and study.

Phoenix College - Department of Public Safety:

The PC Public Safety Office is a division of the Maricopa County Community College District (MCCCD) Department of Public Safety. A Police Commander supervises the PC Public Safety Department and reports directly to the District Chief of Police.

The Department of Public Safety is vested with the authority and responsibility to enforce all applicable local, state and federal laws, as well as MCCCD policies. MCCCD Police Officers are duly sworn peace officers under state law A.R.S Title 13-3871, and are certified by the Arizona Peace Officers Standards and Training Board (AZPOST). They are authorized to carry firearms, conduct criminal investigations and arrest violators. They have the same authority as any other police officer in the State of Arizona. The Department of Public Safety has primary jurisdiction on all PC owned property.

The MCCCD Department of Public Safety also employs unarmed, non-certified Public Safety Aides to assist with security around the campus. Public Safety Aides are both full and part-time employees who serve as the “eyes and ears”, along with providing vital services to the campus community.

The MCCCD Department of Public Safety works closely with the Phoenix Police Department. The MCCCD Department of Public Safety does not have written Mutual Aid Agreements or Memorandums of Understanding with other agencies.

Phoenix College Public Safety Office Location:

The PC Public Safety office is located on the ground level, North East corner of the parking garage, south of Hoy Stadium.

Preparing the Annual Security Report:

The Department of Public Safety, under direction of the PC Police Commander, has the responsibility of gathering the data used to prepare the Annual Security Report. The data is obtained from reports made to the MCCCD Department of Public Safety, the Phoenix Police Department, Campus Security Authorities and other campus personnel. Data that is obtained from the Phoenix Police Department is compared with the data gathered by the college. The resulting data is used to prepare the Annual Security Report.

As of the date of publication of this report September 26, 2014, the Phoenix Police Department has not responded to our request for crime statistics. You may view the Phoenix Police Department website to see crime statistics for the general area around the PC main campus, or the PC Downtown Facility (PCDT).

Phoenix Police Department: http://phoenix.gov/police
The Clery Act requires that crime data is collected, reported and disseminated to the campus community and also submitted to the U.S. Department of Education. The Act is intended to provide students and their families, as higher education consumers, with accurate, complete, and timely information about safety on campus so they can make informed decisions.

**Disclosure of Safety Policies and the Annual Crime Statistics:**

The information contained in this document was prepared under the guidelines established by 20 United States Code, section 1092(f), known as the “Jeanne Clery, Disclosure of Campus Security Policy and Campus Crime Statistics Act,” (The Clery Act) and also in accordance with the standards and guidelines used by the FBI Uniform Crime Reporting Handbook and relevant Federal law. The statistical information gathered by the Department of Education (ED) is available to the public through the ED website. In addition, a Daily Crime Log for the college & all of its properties is available at the Phoenix College main campus Public Safety Office by anyone, Monday through Friday during regular business hours. The information in this report represents a general description of Phoenix College’s security/safety policies, programs and the crime statistics for the most recent calendar year and the two preceding calendar years.

**Reporting Crimes and Incidents:**

Whether you are a victim, a witness or designated Campus Security Authority (CSA), you have the responsibility to promptly and accurately report all crimes to campus or local law enforcement in a timely fashion. If a crime occurs on the campus, report it immediately to the campus Public Safety office. From any on campus phone, dial 5-7254. From a cell phone or an off campus phone, the number is 602-285-7254.

Crimes in progress and serious crimes which have just occurred should be reported by calling the District Public Safety Communications Center at: **(480) 784-0911** or 9-1-1 from any phone. Calling 9-1-1 from a cell phone, on or near the campus may connect you with the Phoenix Police Department. Advise them that you are at PC and they will connect you directly with the MCCCD Department of Public Safety. Whenever possible, the actual victim or witness of the crime should call the MCCCD Department of Public Safety. If you have knowledge of a crime or suspected crime, you may report it by telephone, or in person. You may also report a crime if someone merely gives you the information and leaves, but please include this fact when reporting.

The MCCCD Department Public Safety Communications Center is staffed 24 hours a day – 7 days a week. When a call is received; the Communications Specialist will Dispatch the appropriate police, fire or EMS to handle the call. When calling to report a crime or incident, please be ready to give information such as: a brief description of the incident, when and where it occurred, weapons the suspect(s) carried, where and when the suspect(s) was last seen, a description of the suspect(s) and any other relevant information. In addition to the importance of reporting, timely information assists responders in developing a warning for the campus community.

All PC incident reports involving students are forwarded to the Dean of Students for review for potential violations of the MCCCD Student Code of Conduct. The Dean of Students will initiate disciplinary
proceedings for any conduct violations as warranted. In particular, bias or hate crimes; harassment; stalking; and violence of any kind is not tolerated at Maricopa Community Colleges, and along with potential criminal charges students are subject to disciplinary action up to and including suspension and expulsion. Similarly, employees are subject to criminal charges for violations of the law, along with disciplinary action up to and including suspension and termination.

All crimes occurring on MCCCD properties, including Phoenix College should be reported to the Department of Public Safety. If an arrest is made by MCCCD Police Officers assigned to PC, or a report has been taken that will require additional investigation off campus, the Phoenix Police Department may be called to the campus to take a report or process an arrest.

**Reporting Crime to Campus Security Authorities:**

While the college encourages the campus community to promptly report all crimes and other emergencies directly to Public Safety, we also recognize that some may prefer to report to other college officials. The Clery Act recognizes certain college officials and offices as Campus Security Authorities (CSA). The act defines these individuals as “officials of an institution who has significant responsibility for student and campus activities,” including but not limited to, student discipline, student activities, student club advisors and coaches. An example of college offices are: Dean of Students, Disability Services and Veteran’s Affairs.

**Non-Emergency Calls for Assistance:**

For non-emergency assistance on campus, please call the PC Public Safety Office. Our office handles both emergency and non-emergency calls for service. A member of Public Safety will provide assistance or you will be directed to the appropriate campus department.

**Confidential or Anonymous Reporting:**

If you are the victim of a crime and do not want to pursue action within the college disciplinary system or the criminal justice system, you may want to consider making a confidential report. An MCCCD Police Officer can file a report on the incident without revealing the identity of the victim. The purpose of the report is to maintain confidentiality, while taking steps to ensure the future safety of yourself and others. With such information, the college can keep accurate records of the number of incidents involving students, employees and visitors; determine where there may be a pattern of crime with regard to a particular location, method or assailant, and alert the campus community to potential dangers. Reports filed in this manner are disclosed in the Annual Security Report for the institution for statistical purposes. When the report involves allegations of sexual harassment (including sexual violence), it is made available to the campus Title IX Coordinator. You can request Public Safety to ask that the information remain confidential.

**Educational Records:**

Access to student educational records is protected under the Family Educational Rights and Privacy Act (FERPA). Per MCCCD policy student records may be used without the student’s permission for on campus education purposes such as, student registration, financial aid, student discipline, law enforcement and other narrowly defined reasons, which are permitted by Federal law. To view the
MCCCD FERPA statement, go to MCCCD Administrative Regulation: 2.5.3 Student Records, or click on the link below:
http://www.maricopa.edu/publicstewardship/governance/adminregs/students/2_5.php#records

Services to Help You Stay Safe and Prevent Crime:

The Maricopa Community Colleges’ Department of Public Safety believes that preventing crime is a shared responsibility. While you cannot control another person’s ability or intent to commit a crime, you can reduce the risk of you, or someone else from becoming the victim of crime, by doing the following:

- Always remain alert and aware of your surroundings
- Report any unusual or suspicious activity you witness
- Do not walk alone at night
- Never leave a valuable item unattended for any amount of time
- Always secure valuables with a lock
- Record the make, model and serial number of your valuables

Phoenix College and the Department of Public Safety have the following services in place to assist you with your personal safety.

Emergency Call Boxes:

There are 2 types of emergency call boxes located throughout the campus to assist in reporting emergencies on campus. In the North Parking Lot they are easily identifiable as a blue strobe light with “Emergency” printed on the blue pole. At night, look for the blue light mounted at the top of the box. To operate the call box, simply press the call button and a public safety dispatcher will answer immediately and provide assistance. Throughout the campus on exterior buildings, in the West Parking Lot, and in the Parking Garage, there are yellow emergency boxes. To operate the box, simply press the red button to activate and a public safety dispatcher will answer immediately and provide assistance. If the area remains unsafe, you may move to the next call box location and activate it until help arrives. Your location is identified with each call box activation.

An emergency contact point is also located in each classroom at the instructor’s station. Activating any of these emergency call boxes will also connect you directly with the PC Public Safety Office.

Safety Escorts:

The PC Public Safety Office provides on-campus escort services between buildings and parking lots. Call Public Safety at (602) 285-7254. Depending on the current calls for service, someone from Public Safety will respond to your location and accompany you to your vehicle.

Dead Batteries and lock outs:

Public Safety personnel have the ability to jump start vehicles. We also have some basic tools to assist in getting into your locked car.
Crime Prevention Programs:

The MCCCD Department of Public Safety, in conjunction with the Phoenix Police Department conducts programs throughout the year to inform students and employees of safety and security policies, procedures and practices. Additional crime prevention presentations are available by special request. Some of the presentations available are:

- Personal Safety
- Workplace Violence
- Drinking and Driving

Timely Warnings:

The Clery Act requires institutions of higher education to make public campus security policies and to give accurate and timely warnings to the campus community of crimes or incidents which represent an on-going and significant threat to the safety of students and employees. The alert may also seek information which may lead to an arrest and conviction of the offender. Information for alerts may be received from other law enforcement agencies.

The alerts are generally written by the PC Public Safety Commander or designee, in consultation with the District Police Chief, Deputy Chief and campus Administration.

The alert may be distributed by blast email or text message to all students and employees. Alerts may be posted by Public Safety in each campus building, on the Public Safety website and also by distributing bulletins and flyers to the PC community. The method of distribution is dependent on the nature of the incident and the threat to the community.

Alerts are typically distributed for the following crimes: homicide, aggravated assault; sexual violence; arson; and robbery. Other crimes are considered on a case by case basis, depending on the facts of the case and whether there is a continuing threat to the campus community. Alerts may also be issued for other situations and/or non-criminal incidents as deemed necessary.

The MCCCD Department of Public Safety works closely with individuals reporting serious crimes to protect the victim’s rights and privacy, while also ensuring the community has adequate information regarding potential risks. The name and identifying information of the victim is considered confidential and will not be included in the alert.

Emergency Notification, Response and Evacuation Procedures:

PC is committed to ensuring that the campus community receives timely, accurate and useful information in the event of a significant emergency or dangerous situation on campus or in the local area that poses an immediate threat to the safety and well-being of the campus community. The information may be obtained from a variety of sources including, campus employees, other governmental agencies and even broadcast news.
Once Public Safety or other first responders receive and confirm that there is an emergency or dangerous situation, they will contact the Public Safety Communications Center and then the PC Commander or designee. If time permits, the Commander will consult with the MCCCD Police Chief or designee, and other authorized college officials about issuing an emergency notification. If time is critical, the Commander or designee may immediately issue the notification. If in the professional judgment of the Public Safety Commander or designee, that the notification will compromise efforts to assist the victim or mitigate the emergency, Public Safety may elect to delay issuing the emergency notification. As soon as the condition that compromised efforts is no longer present, the college will issue the notification.

If time permits, the Public Safety Commander, along with the MCCCD Police Chief, or designee and college administration will determine what segment of the campus community will receive the emergency notification. Typically, due to the size of the campus and the close proximity of all of the campus buildings, the entire campus community will be notified. Depending on the nature of the emergency, it may also become necessary to notify the local community of the emergency. If this is necessary, notification will be made to the Phoenix Police/Fire Departments. Notification may also be made to local broadcast news.

The office responsible for issuing the emergency notification (usually Public Safety) will, in concert with the Chief or designee, college administration, campus and District media relations and possibly local first responders, determine the content of the notification and provide specific safety instructions.

The notification may be distributed to the campus community through the campus emergency broadcast system, email, text message system, the Public Safety website, emergency bulletins and local news broadcasts. It is critically important that students and employees provide a current cell phone number in order to receive emergency text messages. As more information about the emergency becomes available, follow up broadcasts will be made using the same notification systems.

If it becomes necessary to evacuate a building, it is important that you remain calm, leave the building immediately and exit in an orderly manner. The evacuation should be conducted immediately upon hearing a fire alarm or if directed verbally to do so by Public Safety personnel, Fire Department personnel, or college faculty or staff. Prior to any emergency, determine exit routes and exit points in your area.

To learn more about emergency notification and evacuations procedures, go to the PC Public Safety web site, Campus Emergency Procedures (MEMS) link at: http://www.pc.maricopa.edu/mems/emergency-procedures

**Emergency Drills and Exercises:**

At PC we regularly schedule drills and exercises and the appropriate follow-through activities, designed for the assessment and evaluation of emergency plans and capabilities.

**Security and Access to Campus Buildings and Grounds:**

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The PC community is comprised of a student, faculty and staff population of approximately 13,600 individuals, with the college’s many special events and programs attracting additional guests on a daily basis. As a public college, PC is accessible to the general public. Campus buildings are closed from 11PM to 7AM seven days a week and all day on holidays.

Most campus buildings and facilities are open to the public during the day and evening hours, when classes are in session and events are occurring. At other times campus buildings are generally locked and only faculty, staff and authorized individuals are admitted. Do not leave doors propped open or unlocked after hours. Remember, if your campus keys/access cards are lost or stolen, report the loss immediately to the Public Safety Office.

**Security Maintenance:**

Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. Public Safety personnel at PC regularly patrol the campus and report malfunctioning lights and other unsafe conditions to Facilities Maintenance and Operations for repair. Other members of the campus community should promptly report hazardous or unsafe conditions to either Public Safety or Maintenance and Operations.

**Sexual Assault Prevention and Response:**

MCCCD and PC do not tolerate sexual misconduct, which includes sexual assault, domestic violence, dating violence, stalking or any other forms of nonconsensual sexual activity. Sexual misconduct in any form violates the MCCCD Student Code of Conduct, along with state law.

**Defining Sexual Assault:**

In Arizona, Sexual Assault is defined as: intentionally or knowingly engaging in sexual intercourse or oral sexual contact with any person without consent of such person.

While the definition is clear, victims often have difficulty reporting a sexual assault for numerous reasons such as: knowing the suspect, fear of retaliation, fear of parents knowing about the incident, or fear of getting in trouble with law enforcement. Despite these concerns, it is vital to report such incidents in order to prevent the perpetrator from hurting anyone else.

**Reporting a Sexual Assault or Related Crime:**

Any student, employee or visitor who is the victim of a sex offense, whether forcible or non-forcible, is encouraged to report the assault to the MCCCD Department of Public Safety. If a victim so chooses, he/she may be assisted by college authorities in reporting the assault to the proper law enforcement authorities. After making the report, the victim is not obligated to continue with legal or college disciplinary action. The assault may be reported at:

- The MCCCD Department of Public Safety in person or by calling (480) 784-0911
- The Vice President of Student Affairs (Title IX Coordinator) (602) 285-7856

**Preserving Evidence of a Sexual Assault:**

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After a sexual assault, it is very important that the victim receive a medical examination for health and evidentiary reasons. As difficult as it may be a victim should not wash; use the toilet or change clothes before reporting the crime and seeking medical attention. Public Safety, Counselling Services or Student Affairs Administration will assist victims locating a trained Sexual Assault Nurse Examiner (SANE). If clothes are changed, those worn during the assault should be placed in a paper bag and taken along to the examination. Even if the victim does not wish to prosecute the perpetrator, it is important to gather as much evidence as possible just in case the victim decides to pursue criminal charges later.

**Prevention Programs:**

MCCCD Public Safety Officers conduct presentations relating to crime prevention and safety policies during student orientations and at other times, when requested by staff or students. The following are ways to reduce the risk of sexual assault or violence:

- When you go to a party, go with a group of friends.
- Arrive together, watch out for each other and leave together.
- Don’t leave your beverage unattended or accept a drink from an open container.
- Don’t allow yourself to be isolated with someone you don’t know or trust.
- Be aware of your surroundings at all times.
- Trust your instincts.
- Think about the level of intimacy you want in a relationship, and clearly state your limits.

**College Response to a Sexual Assault:**

If you or someone you know is the victim of a sexual crime, the victim has specific rights, including:

- The right to report the incident to the campus police or local authorities. The college will assist victims in notifying either the campus or local police. Filing a report does not mean the victim must pursue criminal charges. The victim maintains his or her rights throughout the process.
- If the victim of a sexual offense or relationship violence requests a change in his or her academic schedule, the Dean of Students and other offices at the college will assist the individual with making these changes, as long as they are reasonably available.

**Community Sexual Assault and Violence Support Services**

- CASA (Center Against Sexual Abuse)  (602) 254-6400
- Empact: 24 hrs crisis intervention (480) 784-1500
- Family Advocacy Center (602) 534-2120

**College Disciplinary Procedures in Sexual Assault Incidents:**

If you have been sexually assaulted, several options are available for reporting the incident. You may wish first to discuss the incident privately with Counselling Services or Student Affairs Administration. Campus Police are always available to assist the victim with getting the support she/he requests.
The MCCCD/PC Student Code of Conduct process is designed to afford a complainant (the person bringing the charge) and a respondent (the person who is answering the charge) a fair, prompt and appropriate resolution process. The process is designed to help people who need support as they address these incidents.

The Dean of Students Office manages the process when the alleged suspect is a PC Student. The full text of the protocol for how the college responds to sexual assault complaints through the campus conduct process can be found in the Phoenix College Student Handbook, under Campus Policies.

In determining whether the alleged conduct constitutes sexual harassment or sexual assault, the full context in which the alleged incident occurred must be considered. In any case, both the accuser and the accused are entitled to the same opportunities to have others present during any disciplinary proceeding. Both the accuser and the accused will be informed of the outcome of any proceedings.

During any sexual assault complaint proceeding, the college has a range of sanctions available. Those sanctions may range from probation to expulsion from the college, depending upon the nature and circumstances of the specific incident. Any sanction that the college may impose on the accused, is independent from any criminal or civil penalties that may be imposed by state or federal courts.

If the alleged suspect is a campus employee, sanctions range from administrative discipline to termination of employment. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for the purpose of this paragraph.

**Campus Sex Crime Prevention Act (Arizona Sex offender notification law):**

The Campus Sex Crimes Prevention Act mandates that convicted sex offenders, required to register under state law, must also disclose their association with institutions of higher education when applicable. Specifically affected are those registered sex offenders who attend as students, are employed by or employed at, or volunteer at institutions of higher education. The Arizona Department of Public Safety (DPS) has established the Arizona Sex Offender Information Center according to the requirements of ARS 13-3827. Arizona DPS is responsible for maintaining the site and annually verifying the addresses of all registered sex offenders. For more information go to: [http://www.azdps.gov/Services/Sex_Offender/](http://www.azdps.gov/Services/Sex_Offender/)

The Public Safety Office at PC may notify the campus community of a registered sex offender as required by law. The notification process could be through safety alerts on the PC Public Safety web page and/or safety alerts posted on campus.

**Weapons Prohibited on Campus:**

Arizona State law ARS 13-2911 provides for the Maricopa County Community College District Governing Board to regulate deadly weapons, which includes firearms, on District campuses. The Maricopa County Community College District does not allow firearms or any deadly weapon on any of its campuses. Police officers do have exemptions from these laws. However, contact the campus Public Safety office to ascertain who may have authority to carry a firearm on campus. To
view the District weapons policy, go to MCCD Administrative Regulation: 4.6 Weapons policy, or click on the link below.

https://www.maricopa.edu/publicstewardship/governance/adminregs/auxiliary/4_6.php

Any person violating the policy shall be ordered to leave the campus. Any person, who refuses to leave, shall be subject to arrest under ARS 13-1502 Third Degree, Criminal Trespass. Any student violating this policy is also subject to applicable college disciplinary procedures. If a person having a weapon appears dangerous, is acting suspicious, is threatening, or is behaving irrationally, stay away from the individual and call MCCCD Public Safety at 480-784-0911 or 9-1-1 immediately.

**Reporting Hate Crimes & Incidents:**

Hate crimes manifests evidence that the victim was intentionally targeted because of the perpetrator’s bias against the victim. The categories of bias include the victim’s actual or perceived belief that the act was motivated by the victim’s: race, religion, ethnicity, gender, gender identity, disability, sexual orientation and national origin. MCCCD and Phoenix College takes a strong stance against hate crimes because of a person’s perceived personal characteristics.

Although hate groups and individuals have the right to assemble and express their views, they do not have the right to break the law or violate other’s civil rights. In Arizona, any speech that threatens violence or physical harm to specific persons or groups may constitute a crime. Most verbal and written expression is constitutionally protected, so racial slurs or derogatory speech is not enough to be considered a crime, although they may be in conflict with the MCCCD Student Code of Conduct.

Hate crimes will not be tolerated and will be prosecuted to the fullest extent of the law. Hate crimes should be reported to the MCCCD Department of Public Safety.

**MCCCD Policy on Substance Abuse:**

**District policy:** The Maricopa Community College District supports the Drug Free Schools and Communities Act Amendments of 1989, Public Law 101-226, and complies with all federal, state, and local laws pertaining to controlled substances (drugs), including alcohol. The possession, sale or consumption of an alcoholic beverage on any premises owned and/or leased/rented by the District for approved educational purposes is prohibited. The policy may be viewed at: [http://www.e-digitaleditions.com/t/134390](http://www.e-digitaleditions.com/t/134390)

**College response to alcohol and drug violations:** Besides the sanctions imposed by federal and state courts concerning controlled substance violation(s), the college will respond administratively when the offense involves a student or employee as the offender. Students and employees are subject to applicable District policies and disciplinary procedures. Sanctions for students may include: probation, suspension and expulsion. For employees it includes: administrative discipline or termination.
Medical marijuana: The possession or use of medical marijuana by any person is prohibited on MCCCD property. Any non-student violating the policy shall be ordered to leave the campus. Any person, who refuses to leave, shall be subject to arrest under ARS 13-1502 Third Degree, Criminal Trespass. Any student violating this policy is subject to applicable college disciplinary procedures. Go to: issuu.com/phoenixcollege/docs/1415catalog to view the policy regarding medical marijuana.

Alcohol and drug use prevention: A variety of alcohol and other drug abuse prevention efforts occur at the college during each year, to educate students regarding the health risks associated with the use and abuse of drugs and alcohol. Intervention information and services are available both on-campus and off-campus, to help students in overcoming dependencies. Additional information about health risks, available programs, the college drug policy and legal sanctions/disciplinary action may be obtained through the Office of the Dean, the Counseling Department, and the Student Handbook. [http://www.e-digitaleditions.com/t/134390](http://www.e-digitaleditions.com/t/134390)

Campus community members who may have an alcohol or drug problem can also receive assistance by calling:

- Al-Anon at **1-800-356-9996**
- American Council on Alcoholism at **1-800-527-5344**
- National Institute on Drug Abuse Hotline at **1-800-662-4357**
- DRUGHELP at **1-800-378-4435**

Student Code of Conduct:

The Maricopa County Community College District Governing Board has established a Student Code of Conduct that applies to students at all MCCCD campuses. The Code of Conduct balances the rights of the student with their obligation to act in an ethical, considerate and responsible manner.

At PC, the Dean of Students is responsible for reviewing allegations of student misconduct, determining whether a violation has occurred and if applicable, imposing appropriate sanctions. Reports of student misconduct may be made directly to the Dean of Students, or the MCCCD Department of Public Safety.

The PC Student Code of Conduct and Student Disciplinary Procedures can be found at: issuu.com/phoenixcollege/docs/1415catalog.

Phoenix College’s Annual Crime Statistics:

The following statistics were gathered in accordance with the guidelines established under the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 U.S.C. §1092(f)). The crime definitions outlined in the Federal Bureau of Investigation’s Uniform Crime Reporting Handbook (UCR), and modified by the Hate Crime Statistics Act, were utilized in compiling the numbers.
The data relate to all reported crimes occurring on any PC property, including PCDT and any non-campus buildings or property owned by the college, or any public property within or adjacent to the campus.

Crime Definitions

- **Murder and Non-negligent Manslaughter**: The willful (non-negligent) killing of one human being by another.
- **Negligent Manslaughter**: The killing of another person through gross negligence.
- **Forcible Sex Offenses**: Any sexual act (forcible rape, forcible sodomy, sexual assault with an object, forcible fondling) or an attempted sexual act directed against another person, forcibly and/or against that persons will, or not forcibly or against the persons will where the victim is incapable of giving consent.
  - **Forcible Rape**: The carnal knowledge of a person, forcibly and/or against that persons will, or not forcibly or against the persons will where the victim is incapable of giving consent.
  - **Forcible Fondling**: The touching of private body parts of another person for the purpose of sexual gratification, forcibly and/or against that persons will, or not forcibly or against the persons will where the victim is incapable of giving consent.
  - **Forcible Sodomy**: Oral or anal sexual intercourse with another person, forcibly and/or against that persons will, or not forcibly or against the persons will where the victim is incapable of giving consent.
  - **Sexual Assault with an Object**: The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that persons will, or not forcibly or against the persons will where the victim is incapable of giving consent.
- **Non-Forcible Sex Offense**: Unlawful non-forcible sexual intercourse (incest, Sexual conduct with a minor).
  - **Incest**: Non-forcible sexual intercourse between persons who are related to each other with the degrees wherein marriage is prohibited by law.
  - **Sexual Conduct with a Minor**: Non-forcible sexual intercourse with a person who is under the age of consent.
- **Robbery**: The taking or attempting to take anything of value from the care, custody, or control of a person by force or threat of force or violence and/or by putting the victim in fear.
- **Aggravated Assault**: An unlawful attack by one person on another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.
- **Burglary**: The unlawful entry of a structure (excluding a vehicle) to commit a felony or a theft.
- **Arson**: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
- **Motor Vehicle Theft**: The theft or attempted theft of a motor vehicle.
- **Stalking (new as of 2013)**: 2 or more acts, and directed at a specific person, and would cause a reasonable person to fear for self, fear for a 3rd person, or suffer other substantial emotional distress. Acts may include, but are not limited to:
• Following
• Observing
• Monitoring
• Threatening
• Surveillance
• Communicating to or about a person
• Interfering with or damaging a person’s property or pet
• Contact via electronic communication

• Dating Violence (new as of 2013): Violence committed by a person who is or has been in an intimate or romantic relationship with the victim. This includes, but not limited to, sexual or physical abuse or the threat of such abuse.

• Domestic Violence (new as of 2013): Any person who physically assaults, threatens, harasses, or interferes with the personal liberty of another. It includes:
  • Family Members
  • People who are married, or were married
  • Previously dated or are currently dating
  • Have a child in common
  • Share or have shared a household (ex: roommates)

• Weapons Law Violations: The violations of laws or ordinances dealing with weapons offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; alien possession of deadly weapons; and all attempts to commit any of the aforementioned.

• Drug Abuse Violations: Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

• Liquor Law Violations: The violation of laws or ordinances prohibiting the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor, drinking on a train or public conveyance; and all attempts to commit any of the aforementioned (drunkenness and driving under the influence are not included in this definition).

• Hate Crimes: A crime reported to local police or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. The categories of bias include the victim’s actual or perceived belief that the act was based on the following: race, gender, gender identity, national origin, religion, sexual orientation, ethnicity or disability.

**Property Location Definitions:**

For the purposes of reporting, crime statistics must be compiled under the following categories: on-campus property, non-campus property and public property.

**Campus Property:**
Any building or property owned or controlled by an institution of higher education within the same reasonably contiguous geographic area of the institution and used by the institution, in direct support of, or in a manner related to, the institution’s educational purposes, including residence halls. PC does not have residence halls or housing facilities.

Non-Campus Property:

Any building or property owned or controlled by a student organization recognized by the institution; and any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is used by students and is not within the same reasonably contiguous geographic area of the institution.

Public Property:

All public property that is within the same reasonably contiguous geographic area of the institution; such as a sidewalk, a street, other thoroughfare or parking facility, and is adjacent to a facility owned or controlled by the institution, if the facility is used by the institution in direct support of or in a manner related to the institution’s educational purposes.
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Hate Crimes
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Phoenix College Downtown 640 N. 1st Ave. PHX, AZ 85003
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Hate Crimes
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