# Enrollment Request Form

**Please check one:**  □ CGCC  □ EMCC  □ GWCC  □ GCC  □ MCC  □ PVCC  □ PC  □ RIO  □ SCC  □ SMCC

## Student ID#  

<table>
<thead>
<tr>
<th>Class Number</th>
<th>Subject &amp; Catalog No.</th>
<th>No. of Credits</th>
<th>Drop Reason Code</th>
<th>Faculty/Staff Use Only</th>
</tr>
</thead>
<tbody>
<tr>
<td>(ex: 13245)</td>
<td>(ex: ENG101)</td>
<td></td>
<td></td>
<td></td>
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</tbody>
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- **Add / Reinstate**
- **Drop / Withdraw**

### Notes:

* It is your responsibility to notify the college if you do not want to be enrolled in your class(es). Students are encouraged to meet with an ADVISOR before registering.

** The official date of a drop/withdrawal is the day this form is processed in the Admission & Records/Enrollment Services. If you are receiving any type of financial aid assistance, you are responsible for notifying the appropriate office(s) of your change in enrollment.

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