DATE: FRIDAY, MAY 15, 2015      LOCATION: HOGAN FIELD @ HOY STADIUM      TIME: 7:00 P.M.

ATTIRE
All graduates wear the cap and gown for the ceremony. Before the ceremony the tassel on the cap should fall to the front-right side of the cap. After receiving your diploma and returning to your seat, you may then move the tassel to the front-left side of the cap. You should wear comfortable low heeled shoes as you will have to walk across the football field to get to your seat. The gowns are acetate and are very flammable. We urge you to be very cautious when near or using smoking materials and/or open flame.

GRADUATE LINE UP - 5:45 - 6:00 p.m.
Please try to arrive by 5:45pm and no later than 6:00 p.m. (to avoid delay) at the Bulpitt Auditorium (see map below) to pick up your name card. Parking is available in the west parking lot (corner of 15th avenue and Thomas Rd) and additional parking is available in the north parking lot (corner of 11th avenue and Flower street) There will be two lines for the processional onto Hoy Field. Faculty and staff will be there to assist you in forming the lines. If you would like to sit with a friend, please make sure that they are in the same line as you are.

The Graduation Valedictorian, Salutatorian and 4.0 graduates will line up immediately after the faculty.

At 6:45 p.m. the processional will move onto the field. Please march onto the field following the person in front of you as closely as possible to avoid gaps in the line. The ushers will then direct you to your seat. Remain standing in front of your seat until there is a person standing in front of each seat in the row. The row on both sides of the aisle will sit down at the same time when instructed to do so by the ushers.

The commencement ceremony is a tribute and public acknowledgement of your academic accomplishments. It honors your hard work and the support of your family and friends. Thus, we kindly request that you maintain a professional demeanor throughout the ceremony. Please do not take inappropriate items onto the field (cell phones, silly string, beach balls or other items). We also request that you remain on the field for the entire ceremony. The ceremony will last approximately two hours.

PROGRAM
NO guests will be allowed on the field during any part of the ceremony, including the presentation of diploma cover and recognition. Private photographers will NOT be allowed on the field.
When directed by the ushers, each row of commencement participants for graduation will stand and move to the stage area for presentation of diploma cover and recognition. Graduates will enter the stage from both sides of the field. A photographer will be there to take a two portrait photographs as you move toward the stage. Hand the **Beige** Photo Card to the **photographer**.

**Please do not write any additional information on the Graduate Card. If additional information is added before the ceremony, your name and/or degree may not be read correctly.** Before going onto the stage, hand the **Blue or Yellow** Graduate Card listing your name and degree to the **person assisting** by the ramp. As your name is read, walk up the entrance ramp to receive your diploma cover and recognition. Shake hands with the presenter and walk to the center of the stage for your picture with the President. After the picture, go down the exit ramp and return to your seat. **REMAIN STANDING UNTIL YOUR ENTIRE ROW HAS RETURNED.** The ushers will then signal to the entire row to be seated. After all degree participants have returned to their seats, there will be closing remarks and a farewell address.

**THERE WILL BE A RECESSIONAL MARCH OFF THE FIELD.** Family and friends may take pictures **AFTER** the conclusion of the recessional march. Faculty, administrators, and staff will remain a few minutes for pictures.

**PROFESSIONAL PHOTOGRAPHS**
A professional photographer from GradImages Inc. will be taking two portrait pictures as your line moves toward the platform. A picture will also be taken with the college President on stage. **You must complete the PHOTO card at the bookstore in order to receive the proof.** Please visit the GradImage website at [www.gradimages.com](http://www.gradimages.com) to view your proofs online.

**RECEPTION**
You and your guests are invited to attend the reception on the south end of Hoy Field immediately following the ceremony. Cookies and a beverage will be served.

**SPECIAL NOTE:**
**HONORS DESIGNATIONS FOR DEGREE COMMENCEMENT PARTICIPANTS**
Honors designations will be based only on course work, used for graduation requirements, completed **prior** to the Spring semester. If your designation changes upon completion of your spring semester coursework, after the date of graduation, you may then exchange the cord you were given. Or, if you did not get a cord originally, you may request the appropriate cord in the Admissions & Records office by contacting Ann Fulton, Graduation Evaluator (602) 285-7513.

Those students who will be receiving honors designations, through the Honors Program and/or Phi Theta Kappa, will need to meet with the coordinators of these programs for procedures to obtain the honors. If you are a veteran would like a veterans commencement stole, please contact Felicitas Kinard (602) 285-7342.

The wearing of cords as follows shows honors awarded by the college for academics:

<table>
<thead>
<tr>
<th>Cord Color</th>
<th>Designation</th>
<th>GPA Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>WHITE</td>
<td>DISTINCTION</td>
<td>3.5-3.69</td>
</tr>
<tr>
<td>RED</td>
<td>HIGH DISTINCTION</td>
<td>3.7-3.89</td>
</tr>
<tr>
<td>GOLD</td>
<td>HIGHEST DISTINCTION</td>
<td>3.9-4.00</td>
</tr>
</tbody>
</table>

Best wishes,

Chris Haines  
Vice President, Student Affairs