DATE: FRIDAY, MAY 13, 2016  LOCATION: HOGAN FIELD @ HOY STADIUM  TIME: 7:00 P.M.

ATTIRE
All graduates wear a cap and gown for the ceremony. Before the ceremony, the tassel on the cap should fall to the front, right side of the cap. After receiving your diploma and returning to your seat, you may then move the tassel to the front, left side of the cap. Please wear comfortable low-heeled shoes as you will walk across the football field to get to your seat. The gowns are acetate and are very flammable. We urge you to be very cautious when near or using smoking materials or open flame. Please use cool settings when using the iron or dryer.

GRADUATE CHECK-IN
Please arrive by 5:45 p.m. and no later than 6:00 p.m. at the Bulpitt Auditorium (see map below) to check in and pick up your name and photo card. Parking is available in the west parking lot (corner of 15th avenue and Thomas Road). Additional parking is available in the north parking lot (corner of 11th Avenue and Flower Street). There will be two lines for the processional onto Hogan Field. Staff will be there to assist you in forming the lines. If you would like to sit with a friend, you need to make sure they are in the same line as you.

The Graduation Valedictorian, Salutatorian and 4.0 graduates will line up first in the Bulpitt and will follow the faculty when proceeding to the field.

At 6:45 p.m., the processional will move onto the field. Please march onto the field following the person in front of you as closely as possible to avoid gaps in the line. The ushers will then direct you to your seat. Remain standing in front of your seat until there is a person standing in front of each seat in the row. The row on both sides of the aisle will sit down at the same time when instructed to do so.

The commencement ceremony is a tribute and public acknowledgement of your academic accomplishments. The ceremony honors your hard work and the support of your family and friends. We request you maintain a professional demeanor throughout the ceremony. Please do not take inappropriate items onto the field (silly string, beach balls or other items). We also request that you remain on the field for the entire ceremony. The ceremony will last approximately two hours.

PROGRAM
NO guests will be allowed on the field during any part of the ceremony, including the presentation of diploma cover and recognition. Private photographers will NOT be allowed on the field. When directed by the ushers, each row of commencement participants for graduation will stand and move to the stage area for presentation of their diploma cover and recognition. Graduates will enter the stage from both sides of the field.
NAME CARD
Please do not write any additional information on the name card. If additional information is added before the ceremony, your name and/or degree may not be read correctly. Before going onto the stage, hand the Blue or Yellow name card listing your name and degree to the person assisting you by the ramp. As your name is read, walk up the entrance ramp to receive your diploma cover and recognition. Shake hands with the presenter and go down the exit ramp and return to your seat. REMAIN STANDING UNTIL YOUR ENTIRE ROW HAS RETURNED. The ushers will then signal to the entire row to be seated. After all degree participants have returned to their seats, there will be closing remarks and a farewell address.

RECESSIONAL MARCH OFF THE FIELD
Family and friends may take pictures AFTER the conclusion of the recessional march. Faculty, administrators, and staff will remain a few minutes for pictures.

PROFESSIONAL PHOTOGRAPHER
A professional photographer from GradImages Inc. will be taking two portrait pictures. One close up picture will be taken before you step onto the platform and a ceremony portrait after leaving the platform. You must complete the CREME COLORED PHOTO card at the Bookstore in order to receive the proof. Please visit the GradImages Inc. website at www.gradimages.com to view your proofs online.

SPECIAL NOTE:
HONORS DESIGNATIONS FOR DEGREE COMMENCEMENT PARTICIPANTS
Honors designations will be based only on coursework used for graduation requirements completed prior to the spring semester. If your designation changes upon completion of your spring semester coursework after the date of graduation, you may then exchange the cord you were given. If you did not get a cord originally, you may request the appropriate cord in the Admissions, Records and Registration office by contacting the Graduation Technician at (602) 285-7513.

Students who will be receiving honors designations through the Honors Program and/or Phi Theta Kappa will need to meet with the coordinators of these programs for procedures to obtain the honors. If you are a veteran and would like a veteran stole, please contact Veterans Services at (602) 285-7342.

The wearing of cords shows honors awarded by the college for your academic achievement as follows:

<table>
<thead>
<tr>
<th>Cord</th>
<th>Designation</th>
<th>GPA Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>WHITE CORD</td>
<td>DISTINCTION</td>
<td>3.5-3.69</td>
</tr>
<tr>
<td>RED CORD</td>
<td>HIGH DISTINCTION</td>
<td>3.7-3.89</td>
</tr>
<tr>
<td>GOLD CORD</td>
<td>HIGHEST DISTINCTION</td>
<td>3.9-4.00</td>
</tr>
</tbody>
</table>

Best wishes,

Christina M. Haines
Interim President, Phoenix College