

How To Obtain a Level 1 Fingerprint Clearance Card from the Arizona Department of Public Safety (revised 06/22/2020)

Search “fingerprint clearance card”

The first result will be www.azdps.gov and it should take you straight to the fingerprint clearance card menu.

The screenshot shows a Google search for "fingerprint clearance card". The search bar at the top contains the text "fingerprint clearance card" with a search icon on the right. Below the search bar, there are navigation options: "All", "Maps", "Images", "Shopping", "News", "More", "Settings", and "Tools". The search results indicate "About 6,020,000 results (0.49 seconds)".

The first search result is from www.azdps.gov with the title "Fingerprint Clearance Card | Arizona Department of Public ...". The snippet below the title reads: "Arizona Revised Statutes require many professions to have an active fingerprint clearance card prior to or as a condition of licensure, certification, ...".

Below the first result is a box titled "People also search for" with the following links: "good cause exception ars 41-1758", "az dps licensing", "arizona department of public safety directory", "arizona livescan", and "arizona department of public safety records".

Below that is a box titled "People also ask" with four questions and dropdown arrows: "How do I get an Arizona fingerprint clearance card?", "How long does it take to get a fingerprint clearance card in AZ?", "Can a felon get a fingerprint clearance card?", and "How long does it take to get a Level 1 fingerprint clearance card?".

The second search result is from webapps.azdps.gov with the title "Fingerprint Clearance Card : Arizona Department of Public ...". The snippet reads: "Fingerprint Clearance Card / Application Status. All information provided by the Department of Public Safety on this webpage and its other web pages and ...".

The third search result is from www.azdps.gov with the title "Fingerprint Clearance Card | Arizona Department of Public ...". The snippet reads: "Fingerprint Clearance Card. Finger Print Clearance Card. Fingerprint Clearance Card. Arizona State Seal. Location Information. Arizona Department of Public ...".

On the right side of the search results, there is a local business listing for "DPS Clearance Card Team". It includes a photo of the building, a map showing the location at the intersection of West Virginia Ave and Grand Ave, and the following details: "Address: 2222 W Encanto Blvd, Phoenix, AZ 85009", "Hours: Open · Closes 5PM", and "Phone: (602) 223-2279". There are also buttons for "Website", "Directions", and "Save", and a section for "Reviews" with two user comments.

AZCensus2020 Visit OpenBooks Ombudsman-Citizens Aide Get the Facts on COVID-19 AZ.Gov oz.gov

ARIZONA DEPARTMENT OF PUBLIC SAFETY
ARIZONA STATE TROOPERS

THE COLONEL SERVICES DEPARTMENT INFORMATION CAREERS NEWS SAFETY CONTACT US

PUBLIC SERVICE CENTER **COVID-19 INFORMATION**

LOBBY CLOSED

- Licensing Unit
- Department Records Unit
- Public Records Unit
- Concealed Weapons & Permits
- Criminal History Records Unit
- 30-Day Impounds
- Fingerprint Clearance Card
- Applicant Team

Most services may be completed online or by mail.

[Learn More >>](#)

Home » Services » Public Services » Fingerprint Clearance Card

FINGERPRINT CLEARANCE CARD

[About Us](#) [Contact Us](#) [Apply For a Card](#) [Application/Card Status](#) [Card Replacement Request](#) [FAQs](#)

Arizona Revised Statutes require many professions to have an active fingerprint clearance card prior to or as a condition of licensure, certification, or employment. The Applicant Clearance Card Team (ACCT) at the Arizona Department of Public Safety, receives applications and reviews criminal history records of applicants to determine their suitability to receive a fingerprint clearance card, and periodically updates the status of current fingerprint clearance cards. From July 1, 2019 to June 30, 2019, the ACCT issued 157,085 fingerprint clearance cards. As of January 1, 2019, there were 762,811 active fingerprint clearance cards in use.

SERVICES

- All Services
- Public Services
 - Concealed Weapons
 - Fingerprint Clearance Card

Towards the bottom of this picture you can see the next link is highlighted.

Home » Services » Public Services » Fingerprint Clearance Card

FINGERPRINT CLEARANCE CARD

[About Us](#) [Contact Us](#) [Apply For a Card](#) [Application/Card Status](#) [Card Replacement Request](#) [FAQs](#)

Arizona Revised Statutes require many professions to have an active fingerprint clearance card prior to or as a condition of licensure, certification, or employment. The Applicant Clearance Card Team (ACCT) at the Arizona Department of Public Safety, receives applications and reviews criminal history records of applicants to determine their suitability to receive a fingerprint clearance card, and periodically updates the status of current fingerprint clearance cards. From July 1, 2019 to June 30, 2019, the ACCT issued 157,085 fingerprint clearance cards. As of January 1, 2019, there were 762,811 active fingerprint clearance cards in use.

The Arizona Revised Statutes (Statutes) require members of many professions to have an active fingerprint clearance card prior to or as a condition of licensure, certification, or employment. The Statutes currently list 52 reasons why a person may need a fingerprint clearance card. The ACCT calls these sponsors. Your licensing, certifying, or authorizing agency, board, or employer (sponsor) can better advise if you need a fingerprint clearance card, and which Statute provides the reason for the requirement. You may add or delete sponsors at any time during the six (6) years your card is valid by notifying the ACCT at (602) 223-2279.

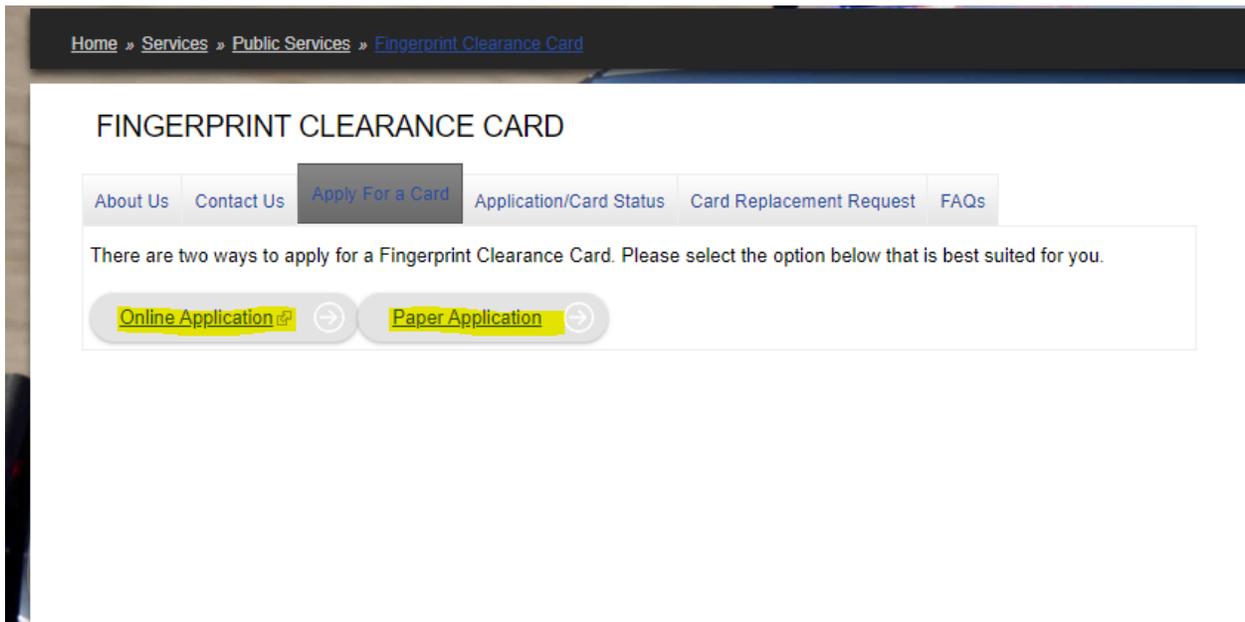
Mission Statement

To protect Arizona's vulnerable populations by determining the suitability of clearance card applicants to provide services to the state of Arizona and its citizens.

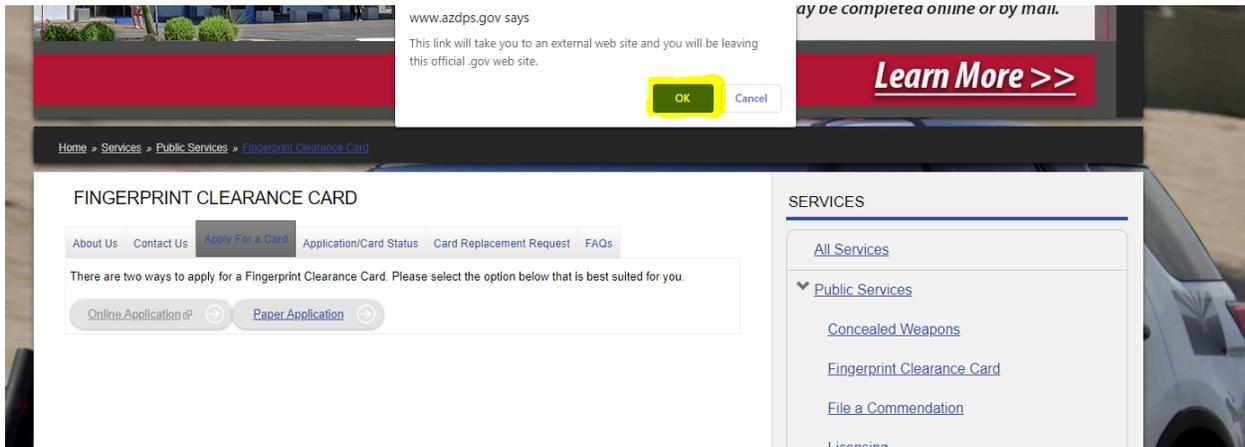
SERVICES

- All Services
- Public Services
 - Concealed Weapons
 - Fingerprint Clearance Card
 - File a Commendation
 - Licensing
 - Courts & Tickets Information
 - Claiming Personal Property
 - Records

Click “Apply For a Card.”



You can choose to apply online or using a paper application here. These procedure are for online application.



You have to click “ok” to proceed to an external website.



Due to COVID-19, minimal fingerprint locations are open, please check Locations below before registering. Also, Online Registration below is required before visiting Fingerprinting Locations.

[READ THIS FIRST](#)



Apply for a background check

[REGISTER](#)



Find a fingerprint location near you

[OUR LOCATIONS](#)



Check your fingerprint application status

[APPLICATION STATUS](#)

This is the next page you will see. Select “register” if you have not already.

Please read the choices carefully and select the option that applies to your situation

[Apply for a fingerprint Clearance Card](#)

My job requires me to obtain a Fingerprint Clearance Card as a prerequisite for employment

Background Check Coming Soon...

A state agency is requiring me to submit fingerprints for a background check. My background information will be directly sent to the state agency. I am not applying for a Fingerprint Clearance card

Security Guard

I am applying to become a security guard

Private Investigator

I am applying to become a private investigator

Select “Apply for a fingerprint clearance card.”

The screenshot shows a web interface for the Arizona Department of Public Safety. On the left is the department's logo, which includes the word 'ARIZONA' above a stylized sunburst and 'DEPARTMENT OF PUBLIC SAFETY' below it. To the right of the logo, the text 'Arizona De' and 'Applicant Proce' is visible. A modal dialog box is centered on the screen, containing the text: 'pci.aps.gemalto.com says', 'STOP: You must review current fingerprinting locations before online registration. There are limited number of open fingerprinting locations due to COVID-19. You must use one of the Thales locations in your state once registered.' Below the text are two buttons: a green 'OK' button and a white 'Cancel' button. In the background, a dark blue navigation bar contains the links 'Applicants', 'Agencies', and 'Fingerp'. At the bottom of the screenshot, the text 'Please read the choices carefully and select the option that applies to your' is partially visible.

You must agree to use a Thales location for the duration of Covid-19. This will likely change in the future.

Clearance Card Prints



STATE OF ARIZONA
DEPARTMENT OF PUBLIC SAFETY
Level One Fingerprint Clearance Card

Name: AZTESTEEEEEE A. AZTESTEEEEEE

Birth Date: 11/1/1991 **Issue Date:** 11/1/2016

M	190	6 00	BLK	GRY
Sex	Weight	Height	Eyes	Hair

Card Number: 4A01780029 **Expire Date:** 11/1/2022

 IVPE007108

If you select IVP Renewal you must have your IVP card, as shown in the picture above and you will need to provide the IVP number along with your date of birth on the next page.

New Application*

IVP Renewal

* IVP NEW or NON-IVP/REGULAR/LEVEL 1

If you do not have a fingerprint clearance card you will select “New Application.” If you are renewing an expired IVP card select IVP Renewal. If you are renewing an expired Level 1 card select “New Appilcation.”

Privacy Act Statement

Authority: The FBI's acquisition, preservation, and exchange of fingerprints and associated information is generally authorized under 28 U.S.C. 534. Depending on the nature of your application, supplemental authorities include Federal statutes, State statutes pursuant to Pub. L. 92-544, Presidential Executive Orders, and federal regulations. Providing your fingerprints and associated information is voluntary; however, failure to do so may affect completion or approval of your application.

Principal Purpose: Certain determinations, such as employment, licensing, and security clearances, may be predicated on fingerprint-based background checks. Your fingerprints and associated information/biometrics may be provided to the employing, investigating, or otherwise responsible agency, and/or the FBI for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories) or other available records of the employing, investigating, or otherwise responsible agency. The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI.

Routine Uses: During the processing of this application and for as long thereafter as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent, and may be disclosed without your consent as permitted by the Privacy Act of 1974 and all

I have read and accepted these terms.

CANCEL

CONTINUE

Be sure to actually read the Privacy Act Statement.

Privacy Act Statement

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Principal Purpose: Certain determinations, such as employment, licensing, and security clearances, may be predicated on fingerprint-based background checks. Your fingerprints and associated information/biometrics may be provided to the employing, investigating, or otherwise responsible agency, and/or the FBI for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories) or other available records of the employing, investigating, or otherwise responsible agency. The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI.

Routine Uses: During the processing of this application and for as long thereafter as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent, and may be disclosed without your consent as permitted by the Privacy Act of 1974 and all

I have read and accepted these terms.

CANCEL

CONTINUE

Once you have read and selected that you accept these terms select "continue."

Select the Reason(s) you are applying for a Fingerprint Clearance Card

Please select one or more option from either list below (IVP or Level 1/Regular)

IDENTITY VERIFIED PRINTS (IVP) APPLICATIONS

- ARS 28-3228 School Bus Driver
- ARS 15-512 Public and/or Charter School Non-certificated personnel
- ARS 15-512 Public and/or Charter School Contractor, Subcontractor or Vendor and their Employees
- ARS 15-534 State Board of Education (Teacher or Other Certification)
- ARS 15-534 Tutor or Teacher Preparation Programs
- ARS 15-183 Charter School Instructor

LEVEL 1 / REGULAR APPLICATIONS

- DCS - Adoption - ARS 8-105 * **\$73.25**
- DCS - Foster Home Licensure - ARS 8-509 * **\$73.25**
- DCS - Field Employee - ARS 8-802 * **\$75.25**
- DCS - Child Welfare/Adoption Agency Employee - ARS 46-141 *
- DCS - Empl or IT Empl or IT Empl of Contractor or Subcontractor - ARS 8-463 * **\$75.25**
- State Board of Pharmacy - Licensure - ARS 32-1904 **\$75.25**
- State Board of Pharmacy - 3rd Party Logistic Providers Representative - ARS 32-1941 **\$75.25**
- DES - Certified Child Care Provider & Non-Certified Relative Provider - ARS 41-1964 & ARS 46-141 * **\$75.25**
- DES - CCD & D Registered Home - ARS 41-19671 *

PROCEED TO APPLICATION

This is the next page that you will encounter. You will need to scroll down to find the correct application type.

Select the Reason(s) you are applying for a Fingerprint Clearance Card

Please select one or more option from either list below (IVP or Level 1/Regular)

IDENTITY VERIFIED PRINTS (IVP) APPLICATIONS

- ARS 28-3228 School Bus Driver
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- ARS 15-534 State Board of Education (Teacher or Other Certification)
- ARS 15-534 Tutor or Teacher Preparation Programs
- ARS 15-183 Charter School Instructor

LEVEL 1 / REGULAR APPLICATIONS

- AZ Dept. Real Estate-Licensure - ARS 32-2108.01 \$75.25
- Department of Juvenile Corrections - Licensee or Contract Provider - ARS 41-2814(B)
- Health Science Student & Clinical Assistant - ARS 15-1881 \$73.25
- Juvenile Probation - Supreme Court, County Attorney or other Contract - Provider Employee or Volunteer ♦ ARS 8-322
- BTR - Home Inspector Certification - ARS 32-122.02 \$75.25
- BTR - Controlling Person Certification - ARS 32-122.05 \$75.25
- BTR - Alarm Agent Certification - ARS 32-122.06 \$75.25
- AZ Game and Fish - ARS 17-215 *

PROCEED TO APPLICATION

For the purposes of the Allied Health programs at Phoenix College you will select “Health Science Student & Clinical Assistant. “

Step 1 - Please Enter Your Information

Required fields *

Transaction Information

Reason(s) for Fingerprinting

Health Science Student & Clinical Assistant - ARS 15-1881

Payment Type *

Credit Card

Personal Information

Last Name * STUDENT	First Name * TEST
Middle Name <small>Optional</small>	Suffix Select
Maiden Name <small>Optional</small>	Social Security Number <small>No dashes</small>
Re-enter Social Security Number <small>No dashes</small>	Date of Birth * 06/19/2002
Weight *	Sex * Unknown
Race * Unknown	Eye Color * Unknown
Hair Color * Unknown	Height * 5'09
Place of Birth * ARIZONA	Country of Citizenship Select
Driver License State Select	Driver License Number

Enter **Your** information here.

Applicant's Mailing Address

Address * 1202 W THOMAS RD	City * PHOENIX
Apt <small>Optional</small>	State * ARIZONA
Zip Code * 85013	Phone * (602) 285-7777
Email * TEST.STUDENT@AOL.COM	

Use your current mailing address, where you would like to receive your card.

Employer And/Or Agency Mailing Address

Name of Employer and/or Agency (if unknown or student leave blank)

Address

City

Apt

Select

Zip Code

Please note that fingerprinting hours may be different than open store hours. Be sure to confirm the location is fingerprinting before arriving.

RESET FORM

CONTINUE

You are a student applicant so leave this portion blank and select continue.

Step 2 - Please Verify Your Information

Transaction Information

Reason(s) for Fingerprinting Health Science Student & Clinical Assistant - ARS 15-1881	Total Fee \$73.25
Payment Type Credit Card	Paid Employee or Volunteer Volunteer

Personal Information

Last Name STUDENT	First Name TEST	Middle Name	Suffix NONE
Maiden Name	Social Security Number Not Entered. Bring receipt with you to Fingerprint Site	Date of Birth 06/19/2002	Weight 150
Sex Unknown	Race Unknown	Eye Color Unknown	Hair Color Unknown
Height 509	Place of Birth AZ	Country of Citizenship NONE	Driver License State
Driver License Number			

Double check your personal information is correct.

Applicant's Mailing Address

Address 1202 W THOMAS RD	City PHOENIX	Apt	State AZ
Zip Code 85013	Phone Number (602) 285-7777	Email TEST.STUDENT@AOL.COM	

Employer And/Or Agency Mailing Address

Employer Name	Address	City	Apt
State		Zip Code	

GO BACK

SUBMIT

Double check mailing address is correct and click submit if you are ready to proceed.

Step 3 - Registration Complete

You **MUST** use a Fingerprint Site Location listed in our [website](#) to fingerprint; otherwise, your registration will not be valid and **NOT** processed.

Receipt

Registration ID
AZDPS206J925463262

Last Name
STUDENT

First Name
TEST

Reason for Fingerprinting

A email has been sent to TEST.STUDENT@AOL.COM. Please check your email and click the link to verify your email address within the next 24 hours to complete your registration.

PRINT RECEIPT

CLOSE

You may want to print this confirmation to have on hand as it contains your registration ID so you can monitor the progress of your application. Before you close this page notice the word [website](#) is blue.

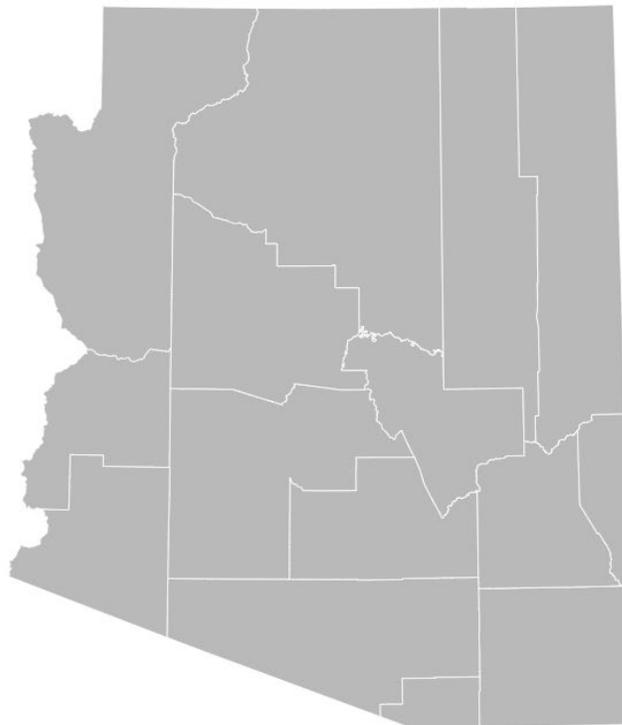
Step 3 - Registration Complete

You **MUST** use a Fingerprint Site Location listed in our [website](#) to fingerprint; otherwise, your registration will not be valid and NOT processed.

Select the link in the word **website** to select a location for fingerprinting.

AZDPS Fingerprint Sites and Hours

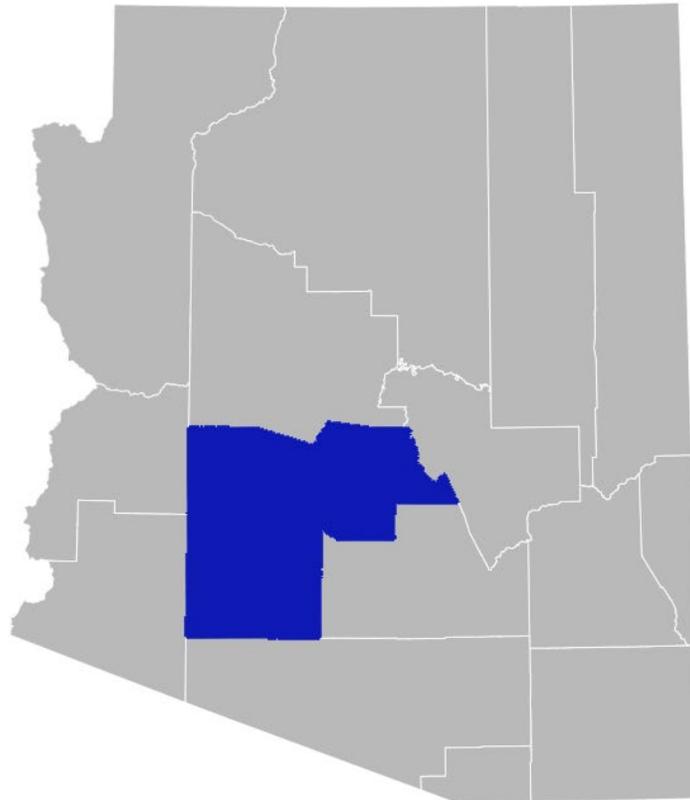
[Click a region below to learn more about a fingerprint site nearest to you](#)



This is the screen provided to select your region. Hovering over the regions will tell which region you are thinking of selecting. For example Phoenix College is in Maricopa County so we selected Maricopa County.

AZDPS Fingerprint Sites and Hours

[Click a region below to learn more about a fingerprint site nearest to you](#)



AAPS Fingerprint Sites >

Fingerprint Sites - Region Maricopa

Company	City	County
The UPS Store 4010	PHOENIX	Maricopa
The UPS Store 4870	PHOENIX	Maricopa
The UPS Store 4910	PHOENIX	Maricopa
The UPS Store 7135	PHOENIX	Maricopa
Central Phoenix Big Brothers Big Sisters	PHOENIX	Maricopa
AZ Clinical Services-Parkwood Professional Plaza	PHOENIX	Maricopa
AZ Clinical Services	PEORIA	Maricopa
AZ Clinical Services	CHANDLER	Maricopa
AZ Clinical Services	AVONDALE	Maricopa
AZ Clinical Services	SCOTTSDALE	Maricopa
Zarapath Community Svc	MESA	Maricopa

At the moment there are very few fingerprinting sites open due to Covid-19, so make sure you check that your location is still active.

AAPS Fingerprint Sites - Region Maricopa - The UPS Store 7135

The UPS Store 7135

Location Information

 Address

11111, N 7th St.
PHOENIX, AZ 85020

[GET DIRECTIONS](#)

 Phone (For Applicants)

602-375-4680

 Hours of Operation

Mon - Fri 8am to 8pm

Additional Information

 Directions

Located inside of Pointe Hilton Tapatio Cliffs Resort. Next to the lobby in the main building.

 Instructions (For Applicants)

 Additional Information

Notice you are unable to schedule an appointment. You need to confirm your email.



Confirm Email Address

Registration ID: AZDPS206J829085634

Thank you for registering with the Arizona Applicant Processing Service (AAPS).

Please click the button below to confirm your email address and to complete your registration:

Confirm Email

Please click [here](#) if you are not redirected within a few seconds.

If you need assistance, please contact us at 1-888-439-2512 or email us at [\(626\)463-6000](mailto:(626)463-6000).

Gemalto Cogent Inc

This is what the email will contain.

The sender will be noreply@aps.gemalto.com, the subject line will be your registration ID and will look something like this:

AZDPS206J925463262, Confirm Registration Email

You will select confirm email to proceed.

Account Activation

Your registration has been confirmed. You are now able to pay and proceed to a livescan site to have your fingerprints taken.

Pay Now

To schedule your fingerprinting appointment select pay now. You can't schedule an appointment without paying for your card.



Arizona Department of Public Safety
Applicant Processing Services

+1 (626) 325-9408

Applicants Agencies Fingerprint Sites Help

Perform Payment

Please enter your information to perform payment

Registration ID:

Last Name:

First Name:

Date of birth: (MMDDYYYY)

Clear

Submit

Your payment screen should look something like this. After you have submitted your payment you will be able to schedule your appointment.

Be sure to arrive 15 minutes before your appointment time, although you may have to wait outside due to Covid-19 restrictions.

Gemalto Cogent Identity Verification Procedures	
Primary Documents	<p>Gemalto Cogent requires current, valid and unexpired picture identification documents. As a primary form of picture identification, a State issued driver's license may be presented by an applicant when being fingerprinted.</p> <p><i>For those applicants without a driver's license, a State identification card may be presented if the State's identification standards are the same as for the driver's license.</i></p> <p>However, in the absence of a new driver's license applicants may provide one or more Secondary Documents including:</p> <ul style="list-style-type: none">-State Government Issued Certificate of Birth-US Active Duty/Retiree/Reservist Military ID Card (000 10-2)-Passport-Social Security Card-Certificate of Citizenship (N560)-Certificate of Naturalization (N550)-INS I-551 Resident Alien Card Issued since 1997-INS I-688 Temporary Resident Identification Card-INS I-688B, I-766 Employment Authorization Card
Secondary Documentation	<p>Secondary documentation must be supported by at least two of the following:</p> <ul style="list-style-type: none">-Utility Bill-Voter Registration Card-Vehicle Registration Card/Title-Paycheck Stub with Name/Address-Cancelled Check or Bank Statement

We have provided you with the options for documentation. These are the documents they need you to bring to confirm your identity for your appointment.